



Bill Owens
Governor

Colorado Department of Local Affairs

Barbara Kirkmeyer
Acting Executive Director

DIVISION OF PROPERTY TAXATION

JoAnn Groff
Property Tax Administrator

BULLETIN NO. 15

TO: County Assessors

FROM: JoAnn Groff
Property Tax Administrator

DATE: April 20, 2006

THE BULLETIN IS AVAILABLE ON OUR WEBSITE.
www.dola.state.co.us/propertytax/index.htm

<u>Date</u>	<u>Title</u>	<u>Distribution</u>
4/19/06	Administration 931 - Mapping Procedures NOTE: Cancellation of Eagle Location	Review with interested personnel. Return Registration form to Division. File in Education File.





Bill Owens
Governor

Colorado Department of Local Affairs

Barbara Kirkmeyer
Acting Executive Director

DIVISION OF PROPERTY TAXATION

JoAnn Groff
Property Tax Administrator

TO: All County Assessors

FROM: JoAnn Groff
Property Tax Administrator

SUBJECT: Administration 931 – Mapping Procedures
NOTE: Cancellation of Eagle location

DATE: April 19, 2006

DISTRIBUTION: Review with interested personnel.
Return registration form to Division.
File in Education File

***Mapping Procedures
(Admin 931)***

One-day Workshop

Education Credit: Pending approval for 7 hours continuing education

Tested: No

Recommended Prerequisites:

Cost per student: \$5.00 *(Please make checks payable to: Colorado Assessors Association)*

- ⇒ Terminology
- ⇒ Tax areas and taxing entities
- ⇒ Parcel identification system
- ⇒ Splits and combinations
- ⇒ Understanding legal descriptions: rectangular survey, platted subdivision, meets and bounds
- ⇒ Abbreviating legal descriptions
- ⇒ Mapping math, including units of measure conversions
- ⇒ Mapping methods and equipment
- ⇒ Drawing metes and bounds descriptions
- ⇒ Drawing curves

This is a new workshop intended for mapping or GIS technicians and staff members who frequently use assessment maps. The class can be taken in conjunction with GIS for Assessment, offered the following day, or it can be taken independently.

2006					
DATE	City	Building	Phone Number	Address	Instructor
4/19/06	Durango	County Fairgrounds	970-247-2308	2500 Main Ave	Greg
Cancelled	Eagle	Eagle County Building	970-328-8700	500 Broadway	Greg

